

2018 VENDOR REGISTRATION FORM



**Saturday, June 9th, 2018 10 a.m. - 2 p.m.**  
**Auburndale Lion's Club**  
**226 Bennett St.**  
**Auburndale, FL 33823**

Ages 4 - 19 with accompanying adult.  
 No pre-registering & FREE for everyone.  
 Field Games: Sack Race, Tug of War, Balloon Toss, Hola Whoop & More.

Participating Organizations - NY Flava, Teri & Company Catering Services

**VOLUNTEERS NEEDED!!**  
 Contact Wanda @ 863-409-7690, Queen  
 863-968-6840 or Teri 813-476-8472

Business Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Alternate Contact Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Website: \_\_\_\_\_

Business License Number: (Optional) \_\_\_\_\_

Services/Product Provided: \_\_\_\_\_

Price Range: \_\_\_\_\_

Will your booth / table require the use of electricity? YES \_\_\_ NO \_\_\_

Any special accommodations needed? YES \_\_\_ NO \_\_\_

Which do you prefer? (Indoor / Outdoor) Set Up: \_\_\_ Indoors or \_\_\_ Outdoors

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**EVENT DETAILS**

This is a **FREE** Community event geared for the entire family, especially for the youth in our area. Hosted by: Auburndale-Polk County Lions Club, NYFPSI, Teri & Company Catering Services on **Saturday, June 9th, 2018** from **10 a.m. - 2 p.m.** at the **Auburndale-Polk County Lions Club 226 Bennett St. Auburndale, FL 33823**. A percentage of the proceeds raised will go towards the **Auburndale-Polk County Lions Club Scholarship Program**. We ask each vendor to donate a small gift card / token / certificate for gift giveaways and / or drawings.

**VENDOR INSTRUCTIONS:**

Vendor Registration fee is \$15 payable to **Auburndale-Polk County Lions Club** (*Money Order / Cashiers Check ONLY*).

Please fill out this form completely and return to **Wanda / Teri / Queen** no later than Friday, June 8th, 2018 **via mail** to: NY Flava Professional Services Ince **PO Box 1147 Auburndale, Florida 33823-1147** or Auburndale Polk-County Lions Club PO Box 1271 Auburndale, FL 33823 or **via email** to [nyflava3@gmail.com](mailto:nyflava3@gmail.com). Keep a copy for your records as a reminder.

**VENDOR SET UP/CLEAN UP INSTRUCTIONS:**

1. Vendors can start setting up at **8:30 a.m.** on Sat., June **9th**, at which all vehicles must be removed by **9:30 a.m.** from the designated area and placed in the vendor parking area. Event starts at **10 a.m. SHARP** & ends at **2 p.m.**
2. This is an outdoor event. However, depending on what type of services the vendor will be providing s/he/they have the option to set up their booth indoors. (Please state which area you prefer on the application).
3. Vendor must supply their own table, chairs, tent (for outdoors only), sign / display stand, money for change / refund, serving supplies & extension cords. Electrical outlets will be provided if needed.
4. Please make every effort to remove all trash that belongs to your booth / vendoring area & place in the receptacle located on the side of the venue.
5. Booth site designation is determined by venue staff on a first come basis and no alteration will be tolerated unless pre-authorized by Wanda, Teri or Queen in advance.
6. For those who chose to set up their vendor booth outdoors diligent efforts will be made to protect your booths and contents. However, Auburndale-Polk County Lions Club, NYFPSI or Teri & Company Catering Service or our affiliates will be held responsible and / or liable for loss or damages caused to vendor's property.
7. If bringing a tent or any other setup that requires anchoring, please don't use stakes or objects that will place / make holes. These items will not be permitted to put in the

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ground in an effort to protect our irrigation system. It is your responsibility to securely anchor your booth with sandbags or other non-intrusive materials to use if the wind and weather become severe.

- 8. We are not responsible for reimbursement of supply cost if not recovered.
- 9. We assure no two vendors of the same type representing and / or working at / for the same company selling, advertising or exhibiting their brand and /or product will be at this event. The individual who return their application in to use 1st will be allowed to set up.

**ALCOHOLIC BEVERAGES:**

Alcoholic beverages are **NOT PERMITTED** on premises. Consumption of alcoholic beverages on premises is **PROHIBITED** & if done irresponsibly guests OR vendor will be asked to leave immediately. Any VENDOR, their workers / volunteers who violates the above rule, s/he/they (VENDOR) will be barred from participating in future Auburndale-Polk County Lions Club, NYFPSI and Teri & Company Catering Events.

\*\*\* **PLEASE NOTE** \*\*\* To make this day be a success we ask each vendor to please post this events flyer on your company website and social media outlets. As a team working as one we're trying to have fun in the sun!

**LIABILITY WAIVER**

I, \_\_\_\_\_ will not hold the **venue, venue's staff / board members, business associates / affiliates** liable of any losses, damages and / or physical harm (*this includes pain & suffering*) that may be caused to ***oneself, my / our staff, business partners, business associates, workers and / or volunteers*** while conducting business whether presenting, selling, working and / or displaying as a vendor at the said event. In sound mind I waive my rights to file suit for any type of legal cases / claims / obligations from injuries that may occur while attending and / or working at the said mentioned event herein.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**